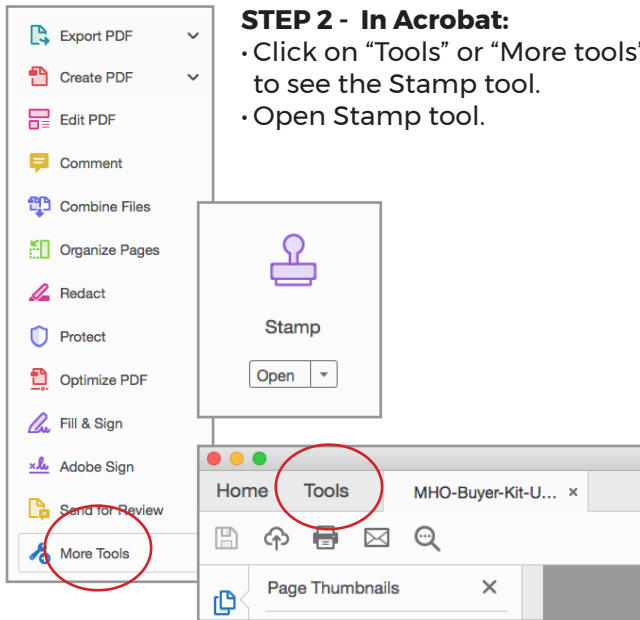


Add Logo / Profile Photo to Toolkit Covers Using Stamp Tool in Acrobat Reader DC.

STEP 1: Save your profile photo and logo you want to use as a PDF beforehand:

- Use Microsoft Photo and use the Print to PDF function.
- OR use Adobe Photoshop and save as a PDF.

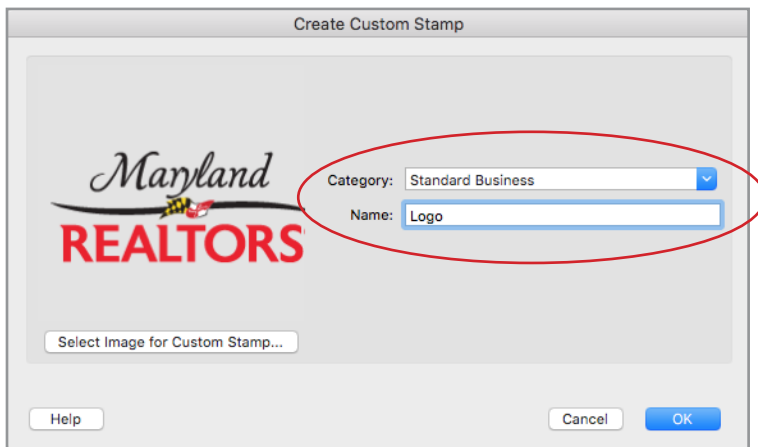


STEP 3: Go to Custom Stamp > Create...

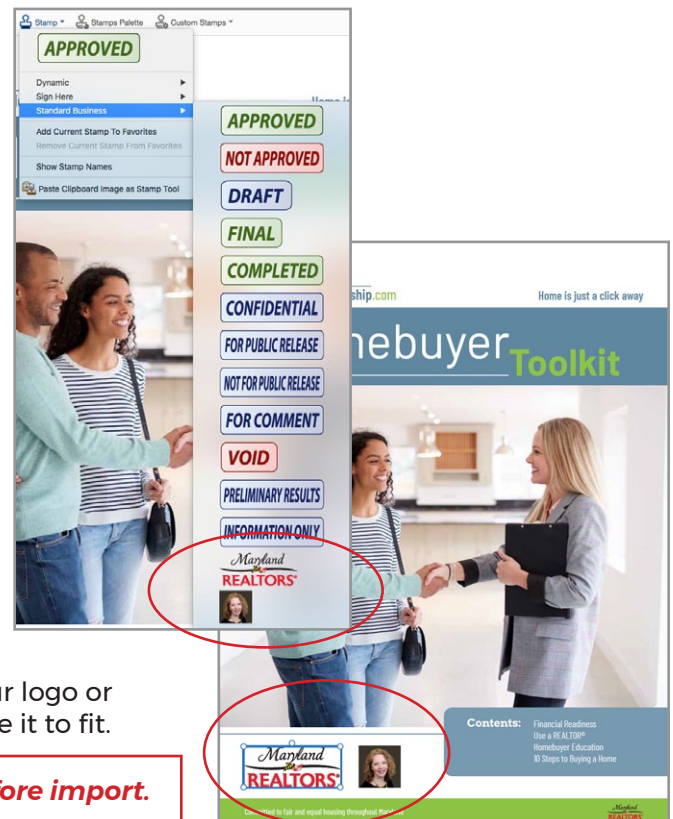
- A. Find file (and select your file).
- B. Click Ok.



STEP 4: Select a category (Standard Business), then name it.



STEP 5: Go to Stamp > Standard Business > then select your logo stamp



STEP 6: With your your logo or photo selected resize it to fit.

TIP: Crop photo before import.